Private & Confidential

13 October 2022

MD HASAN MIA

Sathihati, Kalihati, Tangail, Bangladesh   
 Email: [info.hasanmiah@gmail.com](mailto:info.hasanmiah@gmail.com)

Mobile: 01617892323

Subject: Job offer for the position of “Developer”



Dear Hasan Mia

With reference to your application and further discussion with us, ZOOM IT is pleased to offer you a job for the position of ’ Developer’. This offer letter sets out the main terms & conditions of your appointment as follows:

1. The total gross salary for this position is Tk. 15,000.00 (Twenty Thousand only) per month with fringe benefits. The payment is payable monthly in arrears by Bank Account.

2. Other benefits: two festival bonuses of basic salary will be paid on two major religious festivals after confirmation of employment.

3. Your normal place of work will be at Dhaka, ZOOM IT workstation

4. You will be working full-time (6 days) a week.

5. Your service will run under a probationary period for the first 6 months. After 6 months from the date of your joining the service can be extended/confirmed on satisfactory completion of the probationary period.

6. You will be entitled to 28 days of yearly paid holiday (including public holiday) and a yearly holiday tour as per company rules.

7. Your job role and objectives have been primarily set out while discussed with you and can be found in the job description proforma. You may require carrying out any other duties as required upon discussion.

8. Attach your Document.

9. By accepting this offer letter you agree that a notice period of 5 days will be required by either party for the termination of this employment.

Please note that this offer is valid if you join us on 15 October 2022. If you fail to do so this offer will stand auto- matically withdrawn.

Should you agree with the above terms and conditions set herein, please sign and return to us a copy of this offer letter as an expression of your acceptance of the offer by 13 October 2022.

We welcome you to ZOOM IT look forward to a long association with us. Yours Sincerely,

MD Shiblee Mozumder

CEO

Acceptance of Job Offer

I have read and understood this offer letter and I am willing agreed to accept the terms and conditions as offered I confirm my joining on 15 October 2022